

# PORTUGUESE-AMERICAN CIVIC CLUB, INC.

175 SCHOOL STREET, TAUNTON, MA 02780  
TELEPHONE: (508) 823-4954 - (508) 824-9103

## BANQUET HALL RENTAL CONSENT FORM

**\*\*PAYMENT IN FULL DUE WITH THIS FORM\*\***

The Portuguese-American Civic Club, Inc. hereby consents to the rental of its Banquet Hall with the following reservations:

Hall rented to: \_\_\_\_\_ Telephone (home) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Telephone (work) \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Function: \_\_\_\_\_

Seating: Head Table: \_\_\_\_\_ Guests: \_\_\_\_\_ Total: \_\_\_\_\_

Tables: Buffet: \_\_\_\_\_ Coffee/Pastry: \_\_\_\_\_ Cake: \_\_\_\_\_ Gift: \_\_\_\_\_

**NOTE: Seating and table information must be made available at least 7 days prior to function.**

Please check one of the following:

Member - Fee without bar = \$25.00       Member – Fee with bar = \$75.00

*(Members allowed use of hall for immediate family only. This includes Wife, Children, Parents, Grandparents, Brothers and Sisters. This does not include In-laws, Aunts, Uncles, Nephews, Nieces, etc.)*

Non-Member - Fee without bar = \$200.00       Non-Member Fee with bar = \$250.00

Full Payment Due: \$ \_\_\_\_\_ Rec'd by: \_\_\_\_\_

### **CAUTION: READ THE FOLLOWING BEFORE SIGNING**

Person signing below for rental of the Banquet Hall accepts responsibility for the conduct of his or her guests and invitees, will protect the furniture, fixtures and other Club Property from theft, vandalism, and **will reimburse the P.A.C.C., Inc. for the fair market value** of any property damaged, stolen, or vandalized. Person will also save the P.A.C.C., inc. harmless for any personal injuries, damages to personal property or theft of personal property, sustained by any of the party's invited guests or invitees, or any person associated with the function of the party to whom the Banquet Hall is rented.

**Restrictions:** Seating is limited to 200 maximum  
Banquet Hall is available for functions, weddings, showers, anniversaries, and non-profit fundraisers, etc. – NO GENERAL ADMISSION FUNCTIONS ARE ALLOWED.

Please acknowledge the following by initializing each box:

Use of confetti, rice, or similar materials is strictly prohibited;

No fog machine or pyro-technics; and

No decorations shall be attached to walls or curtains

**Note: A surcharge will be added if any of the abovementioned policies are violated.**

_____	_____	_____	_____
<b>Responsible Party</b>	<b>Date</b>	<b>Hall Manager</b>	<b>Date</b>
<i>(Must be 21 years of age or over)</i>			

**THIS CONTRACT PLUS APPROPRIATE FEES MUST BE SIGNED BY \_\_\_\_\_**  
**FACILITIES WILL NOT BE RESERVED UNTIL SIGNED. (Date)**

**NO REFUNDS ON RENTAL OF HALL IF CANCELLED LESS THAN 60 DAYS PRIOR TO DATE OF EVENT.**