

PORTUGUESE-AMERICAN CIVIC CLUB, INC.

175 School Street, Taunton, MA 02780

Telephone: 508-823-4954 – 508-824-9103

BANQUET HALL RENTAL CONSENT FORM

The Portuguese-American Civic Club, Inc. (P.A.C.C.) hereby consents to the rental of its Banquet Hall with the following reservations:

Hall Rented To: _____ Telephone: _____

Address: _____ Date of Birth: _____

Date: _____ Time: _____ Function: _____

Total Guests _____ Tables: Buffet _____

NOTE: Seating and Table Information Must Be Made Available At Least 7 Days Prior to Function

Member Non-Member

Time: **Friday Night** 7:00pm–12:00am **Saturday** 11:00am–4:00pm **Sunday** 11:00am–4:00pm

7:00pm-12:00am 12:00pm-5:00pm

1:00pm-6:00pm

Weekday: Day _____ Time: _____

\$250 Rental Fee + \$150 Cash Security Deposit

Amount Due: \$400.00

(\$150 security deposit will be returned after party and hall inspection providing there are no damages)

Paid \$ _____ Rec'd by: _____ Cash Check

CAUTION: READ THE FOLLOWING BEFORE SIGNING

Person signing below for rental of the Banquet Hall accepts full responsibility for the conduct of his or her guests and invitees, will protect the furniture, fixtures and other Club Property from theft or vandalism and **will reimburse the P.A.C.C. for the fair market value** of any property damaged, stolen, or vandalized. The P.A.C.C. will not be responsible for any personal injuries, damages to personal property or theft of personal property, sustained by any of the party's invited guests or invitees, or any person associated with the function of the party to whom the Banquet Hall is rented.

Restrictions: Seating is limited to 200 maximum

Banquet Hall is available for functions, weddings, showers, anniversaries, and non-profit fundraisers, etc.

NO GENERAL ADMISSION FUNCTIONS ARE ALLOWED.

Rental Rules

- Use of confetti, rice or similar materials is strictly prohibited, including inside balloons
- No fog machines or pyro-technics
- No decorations shall be attached to the walls or curtains
- No smoking on wheelchair ramp – must go out to parking lot to smoke
- If tables and/or chairs are moved – they must be put back to original set up.
- Parties must clear the hall by the end of the rental period.

NOTE: If any of the above rules are violated, security deposit may be forfeited

Responsible Party: _____ Date

(MUST BE 21 YEARS OF AGE OR OLDER)

Function Manager _____

Date

This contract plus appropriate fees must be signed and returned by ____/____/____

Facilities will not be reserved until receipt of same.

No refunds of Hall Rental if cancelled less than 60 days prior to date of event